

Health and safety policy

1. Our policy is to provide and maintain safe and healthy working conditions, equipment and systems of work for all our employees and to provide such information, training and supervision as they need for this purpose. We also accept our responsibility for the health and safety of other people who may be affected by our work activities.
2. This policy applies to all employees of the practice, , associates, dental hygienists and other contractors providing services to the practice, such as specialists.
3. A separate practice infection control policy is available and should be read in conjunction with this policy.
4. We aim:
 - To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from dental practice activities.
 - To provide adequate training to ensure staff are competent to do their work.
 - To engage and consult with staff on day-to-day health and safety conditions and provide advice and supervision on occupational health.
 - To implement emergency procedures – evacuation in case of fire or other significant incident.
 - To maintain safe and healthy working conditions, provide and maintain equipment and ensure safe storage and use of chemicals, materials and substances.
5. The allocation of duties for safety matters and the particular arrangements that we will make to implement the policy are set out below.
6. This policy will be kept up to date, particularly as changes occur within the practice. To ensure this, the policy and the way in which it has operated will be reviewed every year.

Signed

Practice owner

Date:

Communication

7. The practice owner regards communication between staff at the practice as an essential part of health and safety management. Consultation on health and safety matters will be facilitated by means of practice meetings every month or as often as is deemed necessary.
8. Co-operation between staff at all levels is essential. All staff are expected to co-operate and accept their duties under this health and safety policy. Disciplinary action may be taken against any employee who fails to follow safety rules or carry out duties under this policy.

Responsibilities

9. Overall and final responsibility for health and safety matters within the practice lies with Dr.Haidar Hassan
10. Dr.Haidar Hassan is responsible for this policy being carried out at the Swedish Smile Clinic.Ms. Shameera Farook is responsible as his deputy.
11. Ms.Shameera Farook is responsible for safety in Following areas:
 - Infection control, including waste
 - Radiation safety
 - Amalgam/mercury hygiene
 - Risk assessments including COSHH, manual handling, DSE
12. All employees and self-employed contractors have a responsibility to co-operate with supervisors and managers to achieve a healthy and safe workplace and to take reasonable care of themselves and others.
13. An employee or self-employed contractor who notices a health or safety problem which s/he is not able to put right, must tell the appropriate person named above.
14. Other people responsible for:
 - Safety training – Dr.Haidar Hassan
 - Investigating accidents – Ms. Shameera Farook
 - Monitoring maintenance of equipment – Ms. Shameera Farook